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SECRETARY OF STATE
STATE OF ARIZONA

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CITIZENS CLEAN ELECTIONS
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TO: Marcia Busching, Chair
Arizona Citizens Clean Elections Commission

FROM: Joseph Kanefield, State Election Director 
Arizona Secretary of State's Office

DATE: July 26, 2005

SUBJECT: Campaign Finance Software

Thank you for your invitation to speak at the Citizens Clean Elections Commission meeting on Friday, July 29, 2005. Because I will not be able to attend the meeting, I have prepared this memo to update you on the status of the Secretary of State's campaign finance software.

Our office has been working the past several weeks to update the software. Changes are being made to incorporate the new 2006 election cycle filing deadlines and adjusted limits. In addition, several changes will also be made based on suggestions we have received from users, the Commission's staff and the Software Working Group that was held on April 15, 2005. A summary of the major changes is listed below.

Please note that some of the changes requested by the Commission's staff would involve a substantial reconfiguration of the software, which is not possible at this stage in the election cycle. Our office continues to review the possibility of a complete overhaul of the system to make it more accessible and user-friendly in time for the 2008 election cycle. We will keep you informed of this review. For now, we believe the changes being made to the system will make using the software easier for the current users.

The major changes being made to the software are as follows:

1. The filing deadlines and adjusted limits are being updated to reflect the 2006 election cycle.
2. A toggle is being created in the **Preferences** menu to allow the sound to be turned on or off by a user.
3. The language on the application to receive funds that is generated by the software is being matched to the current form provided by the Commission.

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4. Under the **Reports** menu, a new setting titled **Accounts List** report is being added. This will enable the user to print the current list of accounts.
5. In the **Help** menu, a link has been created to the Secretary of State's "Online Software Handbook of Instructions," for those users needing additional assistance.
6. A toggle is being created in the **Preferences** menu that turns on or off the autoentry feature used by the name fields in certain windows. Some users have expressed a desire to have the ability to turn this feature off.
6. A link to the Secretary of State's listing of "Important Dates" has been added to the **Lists** menu.
7. The memo field in a General Transaction window is being expanded to allow committees to describe the transaction in greater detail. The current system only allows 40 characters.
8. The mock check screen in the "write a check" mode is being replaced with "record an expenditure" and a "record expenditure" data entry window that no longer looks like a bank check. This has caused some confusion by committees.
9. In the **File/Committee Actions/Export** menu, an export feature titled "\$5 contributions" is being added. This will enable the user to print or save a separate list of \$5 qualifying contributors.

We are currently working with the software designer and programmer to make these changes as soon as possible. We are hopeful that they will all be in place by the end of August, 2005. Thank you for taking the time to make suggestions regarding the software. We welcome any other thoughts or suggestions you may have.

If you have any questions, please feel free to contact me at (602) 542-6167.